

[User Manual]

Indian Railway Works Contract Management System (IR-WCMS)

Contractor Advance

Version 1.0

Welcome to IR-WCMS

url: 'https://ircep.gov.in/IRWCMS'

After typing of above mentioned URL in the address bar of Web Browser, the IRWCMS main screen (Contractor) appears as:

IR - Works Contract Management System

Contractor Sign In

Login id

Password

Attach Digital Signature Certificate

Sign in

Forgot Password / Create Password

[Click here for Help & FAQ](#)
[Click here for Help Video](#)
[Click Here](#) for Railway Login

- For any query/issue, please write to irwcms@cris.org.in or call on
+91-7985183152 (Shri Abuzar Ansari/CRIS).
+91-8595925848 (Shri Satyanand Singh/CRIS).
(in working hours only)

- This site is best viewed with latest version of [Chrome](#), [Mozilla Firefox](#).

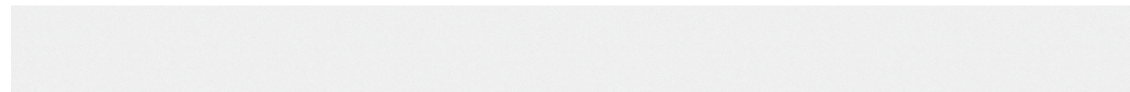
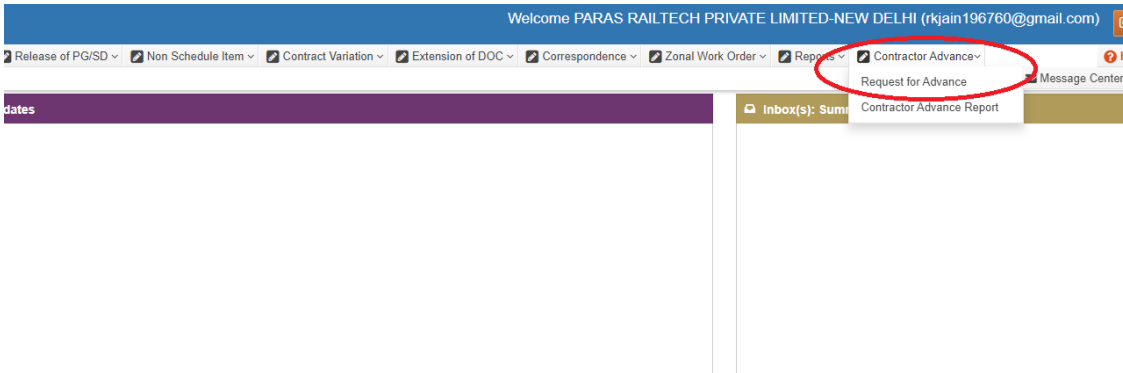
After typing of above mentioned URL in the address bar of Web Browser, the IRWCMS main screen (Railway User) appears as:



After logging into the application by existing user credentials, the user is taken to Home Page as shown below:

1.1. Contractor Advance Module Menu on Home Page of IRWCMS

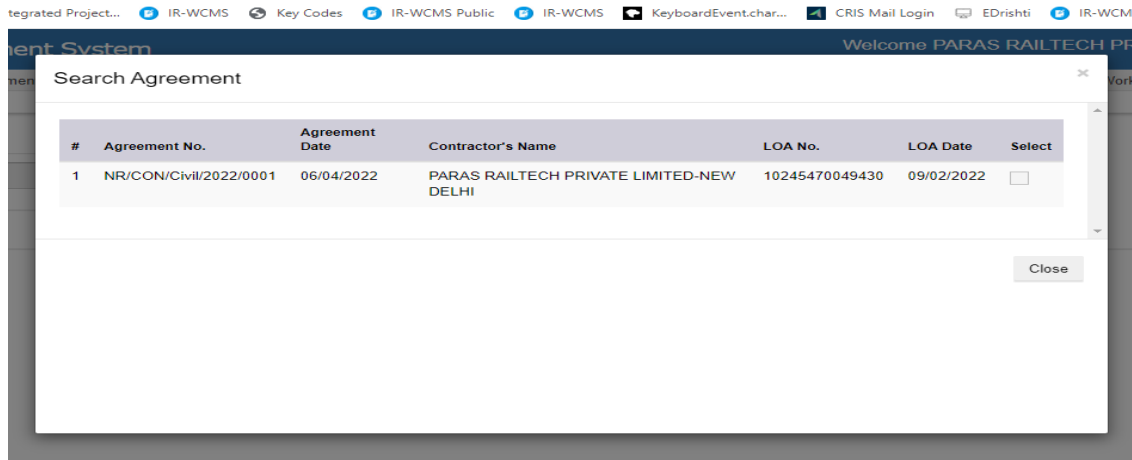
The home page (Contractor) of the IRWCMS appears as follows



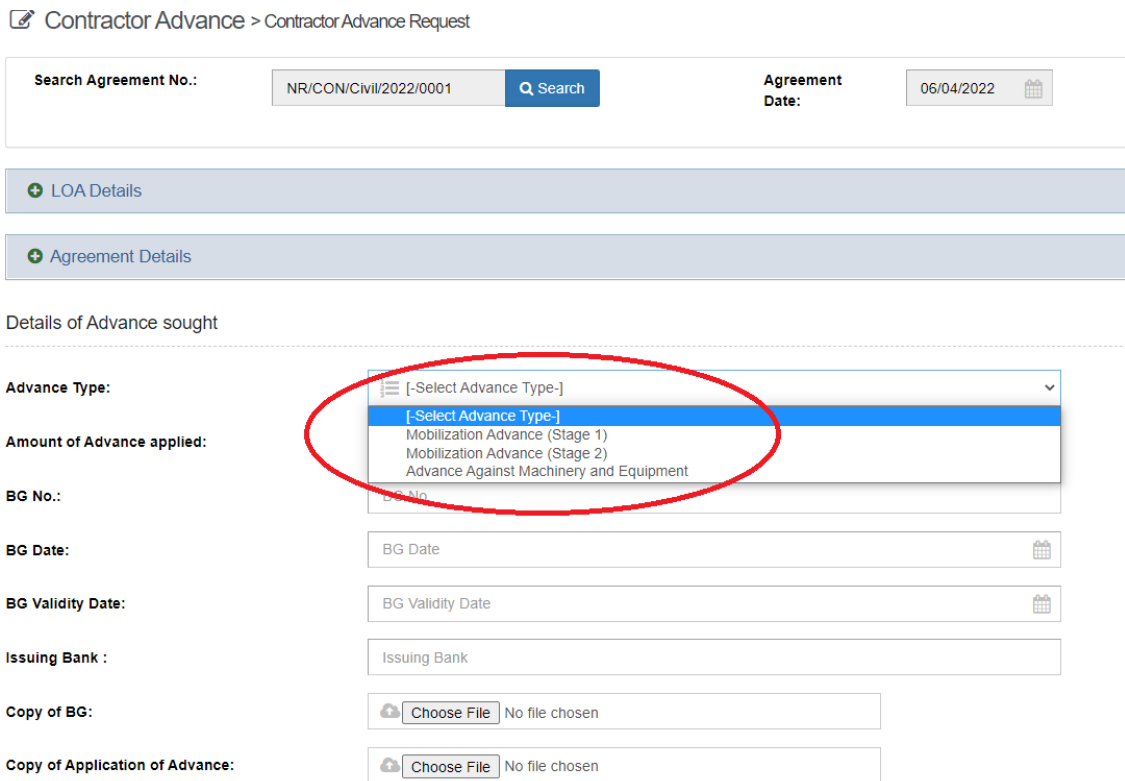
User need to click upon link “Contractor Advance” and click on the sub-menu “Request for Advance”. A new screen opens namely “Contractor Advance Request” as under:

1.2. Contractor Advance Request Screen

This screen is used to list all the LOAs under that user. Select the particular LOA to request advance against that LOA.



After selecting the LOA, the screen appears as below:



User must first choose the “Advance Type”. User can apply three types of Advances as shown above.

All the other fields as shown below are changed as per the “Advance Type”.
 If user chose the “Advance Type” as “Advance against Machinery and Equipment”, user should choose the “Security Instrument Type” as below.
 If user chooses “Security Instrument Type” as Hypothecation Bond, then BG details are not required to upload. In other case BG details are mandatory.
 After uploading all required documents, Digitally Sign all the documents before forwarding the request.
 After filling all the details, mention the remarks and submit the advance application to Dy.CE for further processing.

Details of Advance sought

Advance Type:

Security Instrument Type: [-Select Security Instrument Type-]

Purchase price of equipment:

Amount of Advance applied:

Copy of Application of Advance: No file chosen

Copy of Bill of Purchase of Equipment: No file chosen

Insurance Expiry Date:

Copy of Insurance of Machinery and Equipment: No file chosen

Advance Payable (fig in Rs.) **50435275.24**

Forward

Action:

Remarks, if any:

Mark To:

After sending, a Marking screen will appear as:

IR-WaCMS
Works Contract Management System
Welcome PARAS RAILTECH PRIVATE LIMITED-NEW

Home
Contract
Measurement Acceptance
Contractor Measurement
Billing
Release of PG/SD
Non Schedule Item
Contract Variation
Extension of DOC
Correspondence
Zonal Wo

Advance Request Submitted

Request Submitted to:
Dy. CE 1 Con/DLIC
dyce1dllic

Date: 27/05/2022

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & other allied works in New Delhi Railway station for upgradation of existing co.	09/02/2022	504,352,752.38 ₹

✓ Advance Request submitted successfully

1.3. Request Processing Screen for Dy.CE

At Home Page of Dy.CE, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

(06/04/2022)	(06/04/2022)	+ Show more	
	10245470049430 (09/02/2022)		

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work	
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajghani complex and over Washing Line No. 1 & 2	
2	Mobilization Advance (Stage 2)	NR/CON/Civil/ADV/3	32,423	01076650043364	14/10/2021	Construction of Retaining Wall/Boundary wall, Providing and fixing MS Facing, Extension of Minor Bridge, Earth W...	

Upon clicking the button , Dy.CE can view the received “Contractor Advance Request” as below:

Contractor Advance > Request Processing

Search Agreement No.: Agreement Date:

- [+ LOA Details](#)
- [+ Agreement Details](#)
- [+ Security Instrument\(s\)](#)
- [+ Comments](#)
- [+ Other Upload](#)

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		
		Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf

[Document unload](#)

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/CIVIL/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		Copy of Insurance of Machinery and Equipment
			Screen shot of problem (6).pdf

Document upload

Any Other Doc. : No file chosen **Description :**

Forward

Action :

Remarks, if any:

Mark To:

Mention Remarks and then Forward the “Contractor Advance Request” for Site Verification to AXEN or return to Contractor if any corrections needed.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
AXEN 1/DLIC
axen1dlc

Marking Date: 📅 27/05/2022

Marked for Action: Site Verification

✔ Proposal for advance forwarded successfully

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 In Rajdhani complex and over Washing Line No.1 & 2 In DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

IR-WCMS : Works Contract Management System

For any query/issue, please write on Message Center or write to email irwcms@cris.org.in or see Help section or click here for

Starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity" and "Digital Signature".

Contract
Measurements
Billing
New Item
Contract Variation
Zonal Work Order
Correspondence
Miscellaneous
Report
Administration

sal Marked Successfully

Proposal for Advance Marked
 AXEN 1/DLIC
 axen1dllic

- Extension of DOC >
- PG Management >
- Release of PG/SD >
- Contractor Advance >
 - Contractor Advance Report
 - Outbox
- Message Center

Marking Date: 📅 27/05/2022

Marked for Action : Site Verifica

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract
Measurements
Billing
New Item
Contract Variation
Zonal Work Order
Correspondence
Miscellaneous
Report
Administration

📄 Contractor Advances Request > Outbox


Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470049430	NR/CON/Civil/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dllic)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dllic)	
2	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dllic)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dllic)	

1.4. Site Verification of Contractor Advance Request by AXEN Screen

At Home Page of AXEN, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

The screenshot shows a dashboard with a bar chart at the top and a table below. The table is titled "Contractor Advances(s)" and contains the following data:

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajghani complex and over Washing Line No.1 & + Show more

Upon clicking the button , AXEN can view the received “Contractor Advance Request” as below:

Contractor Advance > Site Verification

Search Agreement No.: Agreement Date:

- LOA Details
- Agreement Details
- Security Instrument(s)
- Comments
- Contract Agreement/Engineering Code Stipulation Remarks
- Other Upload

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		Copy of Insurance of Machinery and Equipment
			Screen shot of problem (6).pdf

Document upload

Any Other Doc. : No file chosen **Description :**

Forward

Action:

Remarks, if any:

Mark To:

Mention Remarks and then Forward the “Contractor Advance Request” for Site Verification to SSE or return to Dy.CE if any corrections needed.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
SSE 1/DLIC
sse1dlc

Marking Date: 27/05/2022

Marked for Action : Site Verification processing by Site Engineer

✓ Proposal for advance forwarded successfully

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No.1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on [Message Center](#) or write to email lrwcms@cris.org or see [Help section](#) or [click here for Contact details](#).

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days: 0
- PG expired: 0
- Agreement(s) Signed by CSA: 1

17 Message/Alert(s) available. [Show Details](#)

LOA: Statistics

[Detail LOA Statistics](#)

- Extension of DOC >
- PG Management >
- Release of PG/SD >
- Contractor Advance >
 - Contractor Advance Report
 - Outbox
- Message Center

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Contractor Advances Request > Outbox

Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470049430	NR/CON/Civil/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dlc)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dlc)	
2	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dlc)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dlc)	

1.5. Site Verification Processing by Site Engineer Screen

At Home Page of SSE, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

Message/Alert(s) available. [Show Details](#)

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work	
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 ∓ 12 in Rajghani complex and over Washing Line No.1 & + Show more	

Upon clicking the button , SSE can view the received “Contractor Advance Request” as below:

Contractor Advance > Site Verification processing by Site Engineer

Search Agreement No.: [Search](#) Agreement Date:

- [+ LOA Details](#)
- [+ Agreement Details](#)
- [+ Security Instrument\(s\)](#)
- [+ Comments](#)
- [+ Contract Agreement/Engineering Code Stipulation Remarks](#)
- [+ Other Upload](#)

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/CIVIL/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		Copy of Insurance of Machinery and Equipment
			Screen shot of problem (6).pdf

Document upload

Any Other Doc. : No file chosen **Description :**

Forward

Action:

Remarks, if any:

Mark To:

Mention Remarks and then Forward the “Contractor Advance Request” for Site Verification to AXEN or return to AXEN if any corrections needed.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
AXEN 1/DLIC
axen1dlc

Marking Date: 27/05/2022

Marked for Action : Site Verification processing by Engineer's Representative

Proposal for advance forwarded successfully

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No.1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on [Message Center](#) or write to email inwcms@cris.org.in or see [Help section](#) or [click here for Contact details](#)

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity"

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days 0
- PG expired 0
- Agreement(s) Signed by CSA 1

17 Message/Alert(s) available. Show Details

LOA: Statistics

[Detail LOA Statistics](#)

- Extension of DOC >
- PG Management >
- Release of PG/SD >
- Contractor Advance >
- Message Center

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

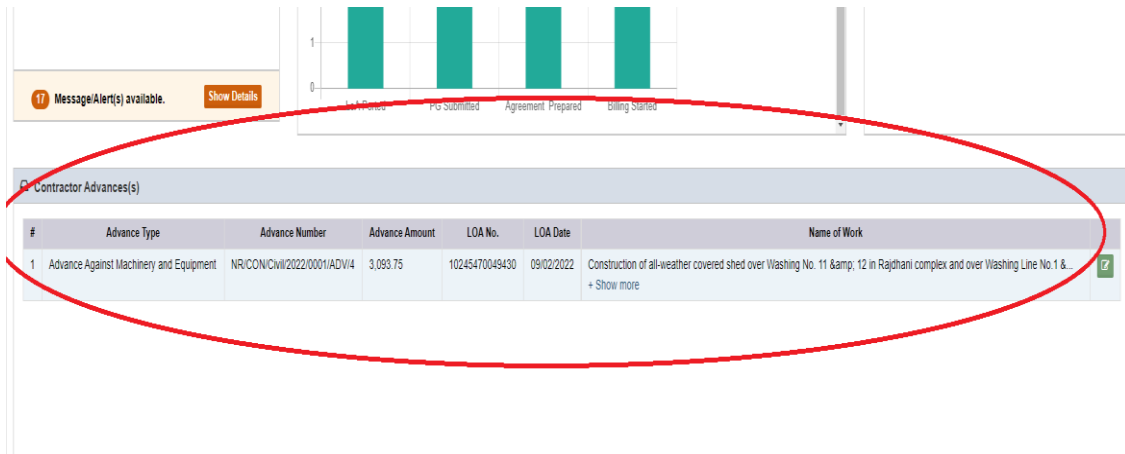
Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾


Contractor Advances Request > Outbox


Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470049430	NR/CON/Civil/2022/0001	Advance Against Machinery and Equipment	4	3,098.75	AXEN 1/DLIC (axent1dic)	27/05/2022 01:03:35	AXEN 1/DLIC (axent1dic)	
2	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dic)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dic)	


1.6. Site Verification Processing by Site Engineer’s Representative Screen







At Home Page of AXEN, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:



Upon clicking the button , AXEN can view the received “Contractor Advance Request” as below:

 Contractor Advance
 > Site Verification processing by Engineer's Representative

Search Agreement No.: Agreement Date: 

-  LOA Details
-  Agreement Details
-  Security Instrument(s)
-  Comments
-  Contract Agreement/Engineering Code Stipulation Remarks
-  Other Upload

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		Copy of Insurance of Machinery and Equipment
			Screen shot of problem (6).pdf

Document upload

Any Other Doc. : No file chosen **Description :**

Forward

Action:

Remarks, if any:

Mark To:

Mention Remarks and then Forward the “Contractor Advance Request” for Site Verification Processing to Dy.CE or return to SSE if any corrections needed.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
Dy. CE 1 Con/DLIC
dyce1dllic

Marking Date: 📅 27/05/2022

Marked for Action :
Site Verification processing by Engineer

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No.1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on Message Center or write to email lrwcms@cris.org or see Help section or [click here for Contact details](#).

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days: 0
- PG expired: 0
- Agreement(s) Signed by CSA: 1

17 Message/Alert(s) available. [Show Details](#)

LOA: Statistics

[Detail LOA Statistics](#)

- Extension of DOC >
- PG Management >
- Release of PG/SD >
- Contractor Advance >
 - Contractor Advance Report
 - Outbox
- Message Center

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Contractor Advances Request > Outbox

Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470049430	NR/CON/Civil/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dlc)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dlc)	
2	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dlc)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dlc)	

1.7. Site Verification Process by Engineer

At Home Page of Dy.CE, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

Message/Alert(s) available. [Show Details](#)

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & ramp; 12 in Rajghani complex and over Washing Line No.1 & + Show more

Upon clicking the button , Dy.CE can view the received “Contractor Advance Request” as below:

Contractor Advance > Site Verification processing by Engineer

Search Agreement No.: [Search](#) Agreement Date:

- LOA Details
- Agreement Details
- Security Instrument(s)
- Comments
- Contract Agreement/Engineering Code Stipulation Remarks
- Other Upload

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf	Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf

Document upload

Any Other Doc. : No file chosen **Description :**

Forward

Action:

Remarks, if any:

Mark To:

Mention Remarks, if any and then Forward the “Contractor Advance Request” to Dy.CE office or return to AXEN if any corrections needed.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
OS/Works 1/DLIC
osworks1dllic

Marking Date: 27/05/2022

Marked for Action : Advance Proposal Scrutiny & Entry of BG Verification

✓ Proposal for advance forwarded successfully

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on [Message Center](#) or write to email inwcms@cris.org.in or see [Help section](#) or [click here for Contact details](#)

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity"

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days **0**
- PG expired **0**
- Agreement(s) Signed by CSA **1**

17 Message/Alert(s) available. [Show Details](#)

LOA: Statistics

[Detail LOA Statistics](#)


Extension of DOC >
 PG Management >
 Release of PG/SD >
 Contractor Advance >
 Message Center

Contractor Advance Report
 Outbox

Special Works
 Zonal Works
 Other Works



Category	Value
LoA Ported	5
PG Submitted	3
Agreement Prepared	3
Billing Started	3

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Contractor Advances Request > Outbox


Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470049490	NR/CON/Civil/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dlc)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dlc)	
2	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dlc)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dlc)	

1.8. Advance Proposal Scrutiny Screen


At Home Page of Dy.CE Office, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

The screenshot shows a dashboard with a bar chart at the top and a table below. A red circle highlights the 'Show more' button in the table row.

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajghani complex and over Washing Line No.1 & + Show more

Upon clicking the button , Dy.CE office can view the received “Contractor Advance Request” as below:

The screenshot shows the 'Contractor Advance > Advance proposal scrutiny' screen. It includes a search bar for 'Search Agreement No.' with the value 'NR/CON/Civil/2022/0001' and a 'Search' button. There is also an 'Agreement Date' field with the value '06/04/2022'. Below these are several expandable sections: LOA Details, Agreement Details, Security Instrument(s), Comments, Contract Agreement/Engineering Code Stipulation Remarks, and Other Upload. At the bottom, there is an 'Advance Details' section with the following information:

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of	 Screen shot of problem (6).pdf		

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf	Insurance Expiry Date	27/05/2022
Security Instrument Type	BG	Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		
Proposal for Advance:	<input type="button" value="Generate"/>		
Remarks regarding stipulation mentioned in the Contract Agreement/Engineering Code for this Advance	<div style="border: 1px solid #ccc; padding: 5px; min-height: 40px;">fdgdgd</div>		

Click on “Generate” button as shown above, to generate the “Proposal for Advance” PDF as:

Proposal for Advance

LOA No.	:	10245470049430
LOA Date	:	09/02/2022
LOA Amount	:	504,352,752.38
Work Name	:	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No.1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.
Agreement No.	:	NR/CON/Civil/2022/0001
Agreement Date	:	2022-04-06
Contractor Name	:	PARAS RAILTECH PRIVATE LIMITED-NEW DELHI
Advance Number	:	NR/CON/Civil/2022/0001/ADV/4
Advance Type	:	Advance Against Machinery and Equipment
Advance Amount	:	3,093.75
Purchase Price of Equipment	:	4,125
Interest Rate (%)	:	21

Special tender Condition(s) under which advance is granted:

SOP under which Competent Authority has full power to sanction the advance:

Fill details in the popup and “Save” to generate the PDF.

Receiving Letter Details

Letter No.:	<input type="text" value="Receiving Letter No."/>	Letter Date:	<input type="text" value="Receiving Letter Date"/>
Received Date:	<input type="text" value="Received Date"/>	Verifying Authority:	<input type="text" value="Verifying Authority"/>
Designation:	<input type="text" value="Designation"/>	Contact No.:	<input type="text" value="Contact No."/>
Copy of Receiving Letter:	<input type="button" value="Choose File"/> No file chosen		

BG Verification Status:

Document upload

Any Other Doc. :	Description :
<input type="button" value="Choose File"/> No file chosen	<input type="text" value="Description of Attachment"/>

Forward

Action :	<input type="text" value="[-Select-]"/>
Other Remarks, if any:	<div style="border: 1px solid #ccc; height: 30px; width: 100%;"></div>
Mark To:	<input type="text" value="[-Select-]"/>

After generating the Pdf, fill all details related to BG (not required in “Advance Type” as “Advance against Machinery and Equipment”, and “Security Instrument Type” as Hypothecation Bond) and mention Remarks and then Forward the “Contractor Advance Request” to Dy.CE or return to Dy.CE if any corrections needed.

After sending, a Marking screen will appear as:

✔ Proposal Marked Successfully

Proposal for Advance Marked to:
Dy. CE 1 Con/DLIC
dyce1dllic

Marking Date: 27/05/2022

Marked for Action :
Decision on Proposal for advance

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on [Message Center](#) or write to email lrwcms@cris.org or see [Help section](#) or [click here for Contact details](#).

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days: 0
- PG expired: 0
- Agreement(s) Signed by CSA: 1

17 Message/Alert(s) available. [Show Details](#)

LOA: Statistics

[Detail LOA Statistics](#)

Extension of DOC >

PG Management >

Release of PG/SD >

Contractor Advance >

Message Center

Contractor Advance Report

Outbox

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Contractor Advances Request > Outbox

Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470048430	NR/CON/Cw/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dlc)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dlc)	
2	863240048806	NR/DLIC/Cw/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Cw/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dlc)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dlc)	

1.9. Decision on Proposal for Advance Screen

At Home Page of Dy.CE, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajghani complex and over Washing Line No.1 & 2

Upon clicking the button , Dy.CE can view the received “Contractor Advance Request” as below:

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (5).pdf	Insurance Expiry Date	27/05/2022
Security Instrument Type	BG	Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf	Proposal for Advance:	Advance_Proposal_48572.pdf
Remarks regarding stipulation mentioned in the Contract Agreement/Engineering Code for this Advance	<div style="border: 1px solid #ccc; padding: 5px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> dvgdzadfgx Sign digitally </div> </div>		

Document upload

Any Other Doc. : No file chosen Description :

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		
Proposal for Advance:	Advance_Proposal_48572.pdf		
Remarks regarding stipulation mentioned in the Contract Agreement/Engineering Code for this Advance	<div style="border: 1px solid #ccc; height: 30px;"></div>		

Document upload

Any Other Doc. :	<input type="button" value="Choose File"/> No file chosen	Description :	<input type="text" value="Description of Attachment"/>
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Forward

Action :	<input type="text" value="[-Select-]"/>
Other remarks, if any:	<div style="border: 1px solid #ccc; height: 30px;"></div>
Mark To:	<input type="text" value="[-Select-]"/>

“Sign” button would be appear for signing the PDF if Dy.CE chooses the forward action as above.

Sign the PDF before forwarding the proposal.

Mention Remarks and then Forward the “Contractor Advance Request” to CE or return to Dy.CE office if any corrections needed.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
CE 1 Con/DLIC
ce1dllic

Marking Date: 27/05/2022

Marked for Action : Approval of proposal for advance

✔ Proposal for advance forwarded successfully

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No.1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on [Message Center](#) or write to email lrwcms@cris.org or see [Help section](#) or [click here for Contact details](#).

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. [Separate Login-ID should be created for "Assignment of Activity"](#)

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days: 0
- PG expired: 0
- Agreement(s) Signed by CSA: 1

17 Message/Alert(s) available. [Show Details](#)

LOA: Statistics

[Detail LOA Statistics](#)

- Extension of DOC >
- PG Management >
- Release of PG/SD >
- Contractor Advance >
 - Contractor Advance Report
 - Outbox
- Message Center

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Contractor Advances Request > Outbox

Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470048430	NR/CON/CW/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dlc)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dlc)	
2	863240048806	NR/DLIC/CW/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/CW/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dlc)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dlc)	

1.10. Proposal Received for Approval

At Home Page of CE, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

Message/Alert(s) available. [Show Details](#)

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajghani complex and over Washing Line No.1 & + Show more

Upon clicking the button , CE user can view the received “Contractor Advance Request” as below:

Contractor Advance > Proposal Received for Approval

Search Agreement No.: [Search](#) Agreement Date:

- [LOA Details](#)
- [Agreement Details](#)
- [Security Instrument\(s\)](#)
- [Comments](#)
- [Contract Agreement/Engineering Code Stipulation Remarks](#)
- [Other Upload](#)

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf	Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf
Proposal for Advance:	Advance_Proposal_48572.pdf		

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	📎 Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	📎 Screen shot of problem (7).pdf		📎 Screen shot of problem (6).pdf
Proposal for Advance:	📎 Advance_Proposal_48572.pdf		Copy of Insurance of Machinery and Equipment
			Sign digitally

Document upload

Any Other Doc. :	<input type="button" value="Choose File"/> No file chosen	Description :	<input type="text" value="Description of Attachment"/>
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Forward

Action :

Remarks, if any:

Mark To:

“Sign” button would be appear for signing the PDF as above.
Sign the PDF before forwarding the proposal.

Mention Remarks and then Forward the “Contractor Advance Request” to Dy.CE or return to Dy.CE if any corrections needed.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
Dy. CE 1 Con/DLIC
dyce1dllic

Marking Date: 📅 27/05/2022

Marked for Action : Proposal processing after approval

✔ Proposal for advance forwarded successfully

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on [Message Center](#) or write to email lrwcms@cris.org.in or see [Help section](#) or [click here for Contact details](#).

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days: 0
- PG expired: 0
- Agreement(s) Signed by CSA: 1

17 Message/Alert(s) available. [Show Details](#)

LOA: Statistics

[Detail LOA Statistics](#)

Stage	Special Works	Zonal Works	Other Works
LoA Ported	5	0	0
PG Submitted	3	0	0
Agreement Prepared	3	0	0
Billing Started	3	0	0

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Contractor Advances Request > Outbox

Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470049430	NR/CON/Civil/2022/0001	Advance Against Machinery and Equipment	4	3,098.75	AXEN 1/DLIC (axentdic)	27/05/2022 01:03:35	AXEN 1/DLIC (axentdic)	
2	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dic)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dic)	

1.11. Proposal Processing after Approval

At Home Page of Dy.CE, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

Message/Alert(s) available. [Show Details](#)

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajghani complex and over Washing Line No.1 & + Show more

Upon clicking the button , Dy.CE user can view the received “Contractor Advance Request” as below:

Contractor Advance > Proposal processing after approval

Search Agreement No.: [Search](#) Agreement Date:

- LOA Details
- Agreement Details
- Security Instrument(s)
- Comments
- Contract Agreement/Engineering Code Stipulation Remarks
- Other Upload

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf	Insurance Expiry Date	27/05/2022
Security Instrument Type	BG	Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		
Proposal for Advance:	Advance_Proposal_48572.pdf		
Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf		

Document upload

Any Other Doc. : <input type="button" value="Choose File"/> No file chosen	Description : <input type="text" value="Description of Attachment"/>
---	---

Forward

Action:

Remarks, if any:

Mark To:

Mention Remarks and then Forward the “Contractor Advance Request” to Dy.FA for further Processing.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
Dy. FA/Con 1/DLIC
dyfa1dllic

Marking Date: 27/05/2022

Marked for Action : Proposal Processing & Confirmation for BG custody

✓ Proposal for advance forwarded successfully

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabilizing cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on Message Center or write to email lrwcms@cris.org or see Help section or [click here for Contact details](#).

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days: 0
- PG expired: 0
- Agreement(s) Signed by CSA: 1

17 Message/Alert(s) available. Show Details

LOA: Statistics

[Detail LOA Statistics](#)

- Extension of DOC >
- PG Management >
- Release of PG/SD >
- Contractor Advance >
 - Contractor Advance Report
 - Outbox
- Message Center

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Contractor Advances Request > Outbox


Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470048430	NR/CON/Cw/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dlc)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dlc)	
2	863240048806	NR/DLIC/Cw/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Cw/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dlc)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dlc)	

1.12. Proposal Processing & Confirmation for BG Custody

At Home Page of Dy.FA, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

The screenshot shows a dashboard with a bar chart at the top and a table below. A red circle highlights the first row of the table, which contains the details of a contractor advance request.

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajghani complex and over Washing Line No.1 & + Show more

Upon clicking the button , Dy.FA user can view the received “Contractor Advance Request” as below:

Contractor Advance > Proposal Processing & Confirmation for BG custody

Search Agreement No.: Agreement Date:

- LOA Details
- Agreement Details
- Security Instrument(s)
- Comments
- Contract Agreement/Engineering Code Stipulation Remarks
- Other Upload

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	 Screen shot of problem (6).pdf	Insurance Expiry Date	27/05/2022
Security Instrument Type	BG	Copy of Insurance of Machinery and Equipment	 Screen shot of problem (6).pdf
Copy of Bill of Purchase equipment	 Screen shot of problem (7).pdf		

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		
Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf		
BG Verification Status	Verified		
Proposal for Advance:	Advance_Proposal_48572.pdf		

Document upload

Any Other Doc. : <input type="button" value="Choose File"/> No file chosen	Description : <input type="text" value="Description of Attachment"/>
---	---

Forward

Action:	<input type="text" value="Proposal is forwarded for keeping BG in safe custody."/>
Remarks, if any:	<input type="text" value="Proposal is forwarded for keeping BG in safe custody."/>
Mark To:	<input type="text" value="-Select One-"/>

Mention Remarks and then Forward the “Contractor Advance Request” to SO Finance or return to Dy.CE if any correction required.

After sending, a Marking screen will appear as:

✔ **Proposal Marked Successfully**

Proposal for Advance Marked to:
SO/Fin 1/DLIC
sofin1dllic

Marking Date: 27/05/2022

Marked for Action : **BG Safe Custody**

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on [Message Center](#) or write to email lrwcms@cris.org or see [Help section](#) or [click here for Contact details](#).

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days: 0
- PG expired: 0
- Agreement(s) Signed by CSA: 1

17 Message/Alert(s) available. [Show Details](#)

LOA: Statistics

[Detail LOA Statistics](#)

- Extension of DOC >
- PG Management >
- Release of PG/SD >
- Contractor Advance >
 - Contractor Advance Report
 - Outbox
- Message Center

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Contractor Advances Request > Outbox

Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470048430	NR/CON/CW/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dlc)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dlc)	
2	863240048806	NR/DLIC/CW/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/CW/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dlc)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dlc)	

1.13. Proposal Received for BG Safe Custody Screen

At Home Page of Dy.FA Office, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

Message/Alert(s) available. [Show Details](#)

1 Message 1 PC submitted 1 Agreement Prepared 1 Billing Started

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajghani complex and over Washing Line No.1 & + Show more

Upon clicking the button , Dy.FA office user can view the received “Contractor Advance Request” as below:

[Contractor Advance](#) > Proposal received for BG safe custody

Search Agreement No.: [Search](#) Agreement Date:

- [LOA Details](#)
- [Agreement Details](#)
- [Security Instrument\(s\)](#)
- [Comments](#)
- [Contract Agreement/Engineering Code Stipulation Remarks](#)
- [Other Upload](#)

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf	Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf

BG Verification Status Verified

Proposal for Advance: [Advance_Proposal_48572.pdf](#)

Security Instrument(s) Custody Date:

Document upload

Any Other Doc. : No file chosen **Description :**

Certified that Security Instrument(s) has been kept in safe Custody.

Forward

Action :

Remarks, if any:

Mark To:

User fill Security Instrument(s) Custody Date and mention Remarks and then Forward the “Contractor Advance Request” to Dy.FA.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
Dy. FA/Con 1/DLIC
dyfa1dlc

Marking Date: 27/05/2022

Marked for Action : BG Safe Custody Confirmation

✔ Proposal for Advance forwarded successfully

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on Message Center or write to email inwcms@cris.org.in or see Help section or [click here for Contact details](#)

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate LoginID should be created for "Assignment of Activity"

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days 0
- PG expired 0
- Agreement(s) Signed by CSA 1

17 Message/Alert(s) available. [Show Details](#)

LOA: Statistics

[Detail LOA Statistics](#)

Extension of DOC >
PG Management >
Release of PG/SD >
Contractor Advance >
Message Center

Contractor Advance Report
Outbox

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾


Contractor Advances Request > Outbox

Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470049430	NR/CON/Civil/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dlc)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dlc)	
2	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dlc)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dlc)	

1.14. BG Safe Custody Confirmation Screen

At Home Page of Dy.FA, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajghani complex and over Washing Line No.1 & 2 + Show more

Upon clicking the button , Dy.FA user can view the received “Contractor Advance Request” as below:

Contractor Advance > BG Safe Custody Confirmation

Search Agreement No.: Agreement Date:

- LOA Details
- Tender Details
- Security Instrument(s)
- Comments
- Contract Agreement/Engineering Code Stipulation Remarks
- Other Upload

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf	Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf

BG Verification Status: Verified

Proposal for Advance: [Advance_Proposal_48572.pdf](#)

Document upload

Any Other Doc.: No file chosen Description:

Forward

Action:

Remarks, if any:

Mark To:

Mention Remarks and then Forward the “Contractor Advance Request” to Dy.CE.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
Dy. CE 1 Con/DLIC
dyce1dllic

Marking Date: 📅 27/05/2022

Marked for Action :

Confirmation by Engineer

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabilising cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

If User wants to pull back the sent request (before any action could be taken by receiver), then choose the Outbox option as:

For any query/issue, please write on [Message Center](#) or write to email irwcms@cris.org.in or see [Help](#) section or [click here for Contact details](#).

The Login-IDs starting with "admin..." and "coadmin..." are for the purpose of administration and user management only. Separate Login-ID should be created for "Assignment of Activity".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Notifications

- DOC expired or expiring in next 30 days: 0
- PG expired: 0
- Agreement(s) Signed by CSA: 1

17 Message/Alert(s) available. [Show Details](#)

LOA: Statistics

[Detail LOA Statistics](#)

- Extension of DOC >
- PG Management >
- Release of PG/SD >
- Contractor Advance >
 - Contractor Advance Report
 - Outbox
- Message Center

Outbox is shown as:

By clicking the button , User can Pull Back the forwarded "Contractor Advance Request".

Contract ▾ Measurements ▾ Billing ▾ New Item ▾ Contract Variation ▾ Zonal Work Order ▾ Correspondence ▾ Miscellaneous ▾ Report ▾ Administration ▾

Contractor Advances Request > Outbox

Sr.No.	LOA No.	Agreement No	Advance Type	Advance Id	Advance Amount Applied	Sent To	Sent Date	Currently With	Action
1	10245470049430	NR/CON/Civil/2022/0001	Advance Against Machinery and Equipment	4	3,093.75	AXEN 1/DLIC (axen1dlc)	27/05/2022 01:03:35	AXEN 1/DLIC (axen1dlc)	
2	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 1)	3	10,000	Contractor	27/05/2022 11:56:25	Contractor	
3	863240048806	NR/DLIC/Civil/2022/0002	Mobilization Advance (Stage 2)	2	100,000	OS/Works 4/DLIC (osworks4dlc)	26/05/2022 05:37:30	Dy. CE 4 Con/DLIC (dyce4dlc)	

1.15. Confirmation by Engineer Screen

At Home Page of Dy.CE, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

The screenshot shows a dashboard with a message alert and a bar chart. Below is a table titled "Contractor Advances(s)". A red circle highlights the green checkmark icon in the rightmost column of the first row.

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work	
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajphani complex and over Washing Line No.1 & + Show more	

Upon clicking the button , Dy.CE user can view the received “Contractor Advance Request” as below:

The screenshot shows the "Contractor Advance > Confirmation by Engineer" screen. It includes search filters for Agreement No. and Agreement Date, followed by a list of tabs and a detailed view of the advance.

Search Agreement No.: NR/CON/Civil/2022/0001 **Agreement Date:** 06/04/2022

- LOA Details
- Agreement Details
- Comments
- Contract Agreement/Engineering Code Stipulation Remarks
- Security Instrument(s)
- Other Upload

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf	Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		Screen shot of problem (6).pdf
Copy of Insurance of Machinery and Equipment			
BG Verification Status	Verified		
Proposal for Advance:	Advance_Proposal_48572.pdf		
Copy of Pay Order:	<input type="button" value="Choose File"/> No file chosen		

Document upload

Any Other Doc. :	<input type="button" value="Choose File"/> No file chosen	Description :	<input type="text" value="Description of Attachment"/>
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Pay Order has been prepared & signed manually.

Forward

Action:	<input type="text" value="Pay Order is being issued for payment in IPAS."/> ▼
Remarks, if any:	<input type="text" value="Pay Order is being issued for payment in IPAS."/>

User must upload the physically Signed Copy of Pay Order.
Mention Remarks and then Forward the “Contractor Advance Request” for further processing.

After sending, a Marking screen will appear as:

Proposal Marked Successfully

Proposal for Advance Marked to:
Dy. CE 1 Con/DLIC
dyce1dlc

Marking Date: 27/05/2022

Marked for Action : Pending for Payment in IPAS


#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹

1.16. Pending for Payment in IPAS Screen

At Home Page of Dy.CE, the Advance Request is shown in the inbox of “Contractor Advance(s)” as:

Message/Alert(s) available. [Show Details](#)

#	Advance Type	Advance Number	Advance Amount	LOA No.	LOA Date	Name of Work
1	Advance Against Machinery and Equipment	NR/CON/Civil/2022/0001/ADV/4	3,093.75	10245470049430	09/02/2022	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajphani complex and over Washing Line No.1 & + Show more

Upon clicking the button , Dy.CE user can view the received “Contractor Advance Request” as below:

Contractor Advance > Pending for Payment in IPAS

Search Agreement No.: [Search](#) Agreement Date:

- LOA Details
- Agreement Details
- Security Instrument(s)
- Comments
- Contract Agreement/Engineering Code Stipulation Remarks
- Other Upload

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf	Copy of Insurance of Machinery and Equipment	Screen shot of problem (6).pdf
Copy of Pay Order	Screen shot of problem (6).pdf	BG Verification Status	Verified

Advance Details

Advance Type:	Advance Against Machinery and Equipment	Advance Number:	NR/CON/Civil/2022/0001/ADV/4
Amount of Advance applied:	₹ 3,093.75	Purchase price of Equipment	₹ 4,125
Copy of Application of Advance:	Screen shot of problem (6).pdf		
Security Instrument Type	BG	Insurance Expiry Date	27/05/2022
Copy of Bill of Purchase equipment	Screen shot of problem (7).pdf		
Copy of Pay Order	Screen shot of problem (6).pdf		
Proposal for Advance:	Advance_Proposal_48572.pdf		
CO6 Number:	<input type="text" value="3463746348756"/>	CO6 Date:	<input type="text" value="27/05/2022"/>
CO7 Number:	<input type="text" value="grtgtry"/>	CO7 Date:	<input type="text" value="27/05/2022"/>
Paid Amount(in Rs):	<input type="text" value="1234567"/>	Paid Date:	<input type="text" value="27/05/2022"/>
		BG Verification Status	Verified

Forward

Action :

Remarks, if any:

User should fill all the fields related to Contractor Advance Payment from IPAS and mention Remarks and finalized the request.

After finalizing, a Marking screen will appear as:



Proposal Sanctioned

Action by:
Dy. CE 1 Con/DLIC
dyce1dlc

Date: 27/05/2022

#	LOA No	LOA Details	LOA Date	LOA Amount
1	10245470049430	Construction of all-weather covered shed over Washing No. 11 & 12 in Rajdhani complex and over Washing Line No. 1 & 2 in DLT complex including construction of RCC overhead tank (225 KL), extension of service building, boundary wall & fencing, connecting road, 1 No. stabling cum examination line with RPC-IV facilities and other allied works in New Delhi Railway station for upgradation of existing coaching maintenance facilities for high speed train in Delhi area.	09/02/2022	504,352,752.38 ₹